



**STATE OF HAWAII**  
DEPARTMENT OF EDUCATION  
**KOKO HEAD ELEMENTARY SCHOOL**  
189 Lunalilo Home Road  
Honolulu, Hawaii 96825  
Ph. (808) 397-5811, Fax (808) 397-5816

December 13, 2018

**SUBJECT: i-Ready Online Labs During Winter Break**

Dear Grade 3-5 Parents/Guardians,

During the winter break, we are offering a few days of i-Ready computer labs for students in grades 3-5 to work on supplemental reading and math lessons.

The dates for the i-Ready labs are:

- **Thursday, December 27<sup>th</sup> @ 10:00AM-12:00PM**
- **Friday, December 28 @ 12:00-2:00PM**
- **Friday, January 4<sup>th</sup> @ 12:00-2:00PM**

Location: Computer Lab 1 (Second Floor of Admin Building)

Parents may register their child for one, two, or three sessions, however, due to limited capacity, priority registration will go to students who are currently enrolled in our afterschool i-Ready intervention program. Registration is not first come, first served for this program and registration does not guarantee that your child will be granted admission into one or more sessions.

**Registration instructions:**

Go to our school website [kokoheadschool.org](http://kokoheadschool.org) to sign-up for one or more dates. Registration opens on Friday, December 14<sup>th</sup> and closes on Monday, December 17<sup>th</sup>. Seating is limited, so you will be notified by hardcopy via Take Home Thursday on Thursday, December 20<sup>th</sup>, whether your child was admitted to any of the sessions. If you do not receive a hardcopy confirmation, you may call our office on Friday, December 21<sup>st</sup> or the following week at (808) 397-5811, to inquire about the status of your child's registration.

May you have a joyous and safe holiday season!

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey Shitaoka".

Jeffrey Shitaoka  
Principal