



STATE OF HAWAII
DEPARTMENT OF EDUCATION
KOKO HEAD ELEMENTARY SCHOOL
189 Lunalilo Home Road
Honolulu, Hawaii 96825
Ph. (808) 397-5811, Fax (808) 397-5816

July 16, 2020

SUBJECT: Reopening Plan for the 2020-21 School Year & Online Parent Survey

Dear Parents/Guardians,

Your child's education, health and safety mean the world to us. The purpose of this letter is to introduce our reopening plans and to ask for your participation to complete a parent online survey. This communication will be the first in a series of updates that you will receive prior to the start of our school year.

We are ready to offer our families with two options from the beginning of the school year. Incoming Kindergarten families will receive a Kindergarten specific orientation schedule next week. On the parent survey we will ask you to select option 1 or option 2 for your child(ren).

OPTION 1 (For Students in PreK & Grades 1-5)

Phase 1: Blended Model

For **at least** the first two weeks of school (Wed. August 5 - Fri. August 14) all students are assigned to one of two groups (Group A or Group B), by the student's last name.

Group A (Last Names A-L)

- Face-to-face learning at school (August 5, 7, 11 and 13)
- Distance learning at home (August 6, 10, 12, and 14)

Group B (Last Names M-Z)

- Face-to-face learning at school (August 6, 10, 12, and 14)
- Distance learning at home (August 5, 7, 11 and 13)

A blended model allows us to implement our new protocols and routines and to make necessary adjustments for a safer return for all students as we transition to Phase 2. Note, the first two weeks of school will be half-days with lunch service. A detailed schedule for these first two weeks will be issued in a future communication.

Phase 2: Face-to-Face Model

The anticipated start date for this phase will be communicated during the week of July 27 During this phase, the blended model will shift to a "Face-to-Face Model," which is defined as on campus learning every school day for all students (with the exception of students on the Option 2 track). We know that most students learn best face-to-face; we are committed to making this happen.

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☐ OPTION 2 (For Students Gr. K-5)

A Full Distance Learning (online) option. Families who select this option must commit to this model for at least one semester.

PARENT SURVEY (DUE: Sunday, July 19, 2020)

We ask for your cooperation to complete an online parent/guardian survey for each child you have at our school. This survey is specific for our school and will inform our planning. The survey can be accessed by going to our website: <http://kokoheadschool.org>.

This survey will indicate whether you are requesting for option 1 or option 2 for your child(ren). Please complete the survey by July 19, 2020. If we do not receive your survey response, we will plan for option 1 for your child(ren).

CONTINGENCY PLAN

At a moment's notice we may need to pivot to a full distance learning model for all students given the fluid and evolving conditions in our community. Rest assured, we are committed to delivering quality distance learning instruction.

KEY EVENTS & DATES

Date	Event
By July 19, 2020 (Sunday)	Online Parent Survey Due – Access the survey from our school website, http://kokoheadschool.org
July 27, 2020 (Monday) @ 3:00-4:00PM	Virtual Meeting for Parents/Guardians: Reopening Plans Update with Principal Shitaoka Access information is forthcoming.
August 3, 2020 (Monday)	Class Assignments Emailed to Parents Virtual Back to School Night for Students PreK & Gr. 1-5 Access information is forthcoming.
August 4, 2020 (Tuesday)	No School for Students – Professional Development Day
August 5, 2020 (Wednesday)	First Day of the School Year for PreK and Grades 1-5 <ul style="list-style-type: none">• Option 1. Phase 1: Blended Model• Option 2. Full Distance Learning Model

Should you have any immediate questions or concerns, please feel free to reach out to me via email: jeffrey.shitaoka@k12.hi.us or via phone: (808) 397-5811. While there is much uncertainty in the future, as shared partners in education, we stand united in our commitment to work together with you to make this a meaningful and positive school year for our Cobras and our entire school `ohana.

Kind regards,



Jeffrey Shitaoka
Principal